

MINUTES OF WASTEWATER COMMISSION  
REGULAR MEETING  
CITY OF WEST LAKE HILLS, TEXAS  
Thursday, January 5, 2017  
5:30 p.m.

1. The meeting was called to order at 5:32 p.m.  
PRESENT: Larry Hanrahan, John Chamblee, Clayton Bullock, Heather Fenske, Charlie Kreitler  
ABSENT: Deborah Hornickel
2. Citizen Communications.  
None.
3. Approval of November 17, 2016 WWC Meeting minutes.  
Commissioner Chamblee made a motion, seconded by Commissioner Kreitler to approve the November 17, 2016 meeting minutes. Motion passed 4-0. Commissioner Bullock arrived after the minutes were passed.
4. Discussion/decision on a proposed Utility Facilities Construction and Conveyance Agreement for a new force main from 1109 Westlake Drive to 1113 Westlake Drive with one new connection.  
Commissioner Chamblee made a motion, seconded by Commissioner Bullock to recommend the City Council approve the proposed Utility Facilities Construction and Conveyance Agreement contingent on: a) City engineer approval of the engineering drawings; b) revisions to the estimated project budget and performance and payment bond (if project costs increase); and c) City Attorney review and approval. Motion passed 5-0.
5. Discussion/decision concerning In-Code utility billing contract amendment to purchase data conversion services, water data interface import and additional consulting hours, update on infrastructure audit (purchase of one SQL server license) and timeline for implementation.  
Commissioner Chamblee made a motion, seconded by Commissioner Kreitler to recommend the City Council approve the Tyler Technologies contract addendum, provided that the original contract and proposed addendum will be reviewed to confirm that the prices quoted in the Tyler Technologies December 14, 2016 Proposal are fixed sums; if so, approval by the City Council is recommended, however if not, if pricing is estimated, contingent or subject to change, the Proposal for the addendum is to be returned to the Wastewater Commission for further review and consideration. Motion passed 5-0.
6. Discussion/decision on proposed ordinance amendments to Section 18.03 including commission created, definitions, requirement for pretreatment, alternative wastewater collection systems, other miscellaneous fees and charges and utility fees.  
Commissioner Bullock made a motion, seconded by Commissioner Kreitler to recommend the City Council approve the draft ordinance amendments, contingent on review and approval by the City Attorney.
7. Adjournment.  
The meeting was adjourned at 6:48 p.m.