

MINUTES OF CITY COUNCIL REGULAR MEETING
CITY OF WEST LAKE HILLS, TEXAS
Wednesday, April 11, 2018
7:05 p.m.

Present: Mayor Linda Anthony, Councilmembers Rhonda McCollough, Beth South, and Darin Walker.

Absent: Mayor Pro Tem Jim O'Connor and Councilmember Brian Plunkett.

1. **Called to Order by Mayor Linda Anthony at 7:35 pm.**
2. **Citizens Communications:** The City Council welcomes public comments at this point on any issue. If the issue is listed on the agenda, the speaker may choose to comment during the Citizens Communication agenda item or when the specific agenda item is taken up by the Council later in the meeting. The Council cannot respond to matters not listed on the agenda until a future meeting. Speakers must sign up with the City Secretary before speaking. Speakers shall limit their comments to five (5) minutes each.

No one spoke.

3. **CONSENT AGENDA:** The following items are anticipated to require little or no individualized discussion due to their nature being clerical, ministerial, mundane or routine. In an effort to enhance the efficiency of City Council Meetings, it is intended that these items will be acted upon by the City Council with a single motion because no public hearing or determination is necessary. However, a City Council Member or Citizen may request separate deliberation for a specific item, in which event those items will be removed from the consent agenda prior to the City Council voting on the consent agenda as a collective, singular item. Citizens requesting items be removed from the consent agenda must submit a written Speaker Card to the City Secretary before the meeting begins. Prior to voting on the consent agenda, the City Council may add additional items that are listed elsewhere on the same agenda.
 - a. Approval of the March 28, 2018 Regular Meeting Minutes. City Secretary Lacie Hale.
 - b. **Public Safety:** Approval of the Public Safety Report for March 2018. Chief Scott Gerdes.

COUNCILMEMBER McCOLLOUGH MOTIONED TO APPROVE THE CONSENT AGENDA. COUNCILMEMBER SOUTH SECONDED THE MOTION AND IT PASSED BY 3-0 VOTE.

4. **Public Safety:** Discussion/decision on code amendment regarding trees and tree replacement to comply with new state law requirements. City Administrator Robert Wood.
 - a. Staff Briefing. **Mayor Anthony explained that the proposed tree ordinance amendment is to comply with the changes that were enacted during the last legislation. Assistant City Attorney Laura Mueller explained that during the last legislative session, House Bill 7 was passed. The main changes are the number of inches that can be charged for mitigation fees. In the past if, the tree was 6 inches or more, planting replacement trees was preferred but tree**

mitigation fees were an options. Now 10 inches allow the tree mitigation fees to come into play. In addition, the replacement trees must a minimum of two inches, and the rest of the changes are meant to clean up the code for consistency. City Administrator Robert Wood pointed out two typos in the proposed amendment. He also explained that one thing that is a result of this change is that a category of trees that are 10 to 14 inches

- b. Public Hearing:
Mike Medina asked for clarification on the 6-10 inch tree requirement and how it is going to affect the particulars in the tree ordinance.
- c. Deliberation and action.

Council clarified the two-inch requirement, and asked to have the plan review fee removed from the amendment.

COUNCILMEMBER McCOLLOUGH MOTIONED TO ADOPT THE AMENDMENT TO THE TREE PRESERVATION WITH THE STIPULATIONS AS DICUSSED. COUNCILMEMBER WALKER SECONDED THE MOTION AND IT PASSED BY 3-0 VOTE.

- 5. Utilities: Discussion/decision on proposed wastewater ordinance amendments including revising definitions of terms, revising grease trap reporting requirements and consequences for failure to comply with pumping requirements, revising standby reservation rates, adding an engineering information request fee and updating the Utility Fees section to be consistent with the amendments to the respective terms, rates and fees.

- a. Staff Briefing. City Administrator Robert Wood explained that the Wastewater Commission recommended these items. This is a catch all for things that they have wanted to address. There is nothing earth shattering. He briefly explained the temporary monthly stand by rate. For houses that are vacant for a certain amount of time, a minimum payment is still required to ensure there is still a contribution to help pay for the wastewater system. There are definitions that cover when someone has to have wastewater services. It also refers to an engineer request fee. When someone is considering extending a main, then we reach out to the engineer who charges a fee to review the possibilities of extending that main. This is the reason why the engineer request fee is included. In addition, it cover grease traps. The restaurants are required to have this so the ordinance formalizes the reporting process.
- b. Public Hearing: No one spoke.
- c. Deliberation and action.

Council asked about the preliminary assessment fee for nonresidential projects, if grease traps apply to residential, and clarification for when someone opens a wastewater account.

COUNCILMEMBER McCOLLOUGH MOTIONED TO ADOPT THE PROPOSED WASTEWATER AMENDMENTS ARE PRESENTED. COUNCILMEMBER WALKER SECONDED THE MOTION AND IT PASSED BY 3-0 VOTE.

6. Public Works: Discussion/decision on authorizing Mayor Anthony to execute an interlocal agreement with Water District 10 regarding the paving of Nob Hill Circle, Circle Ridge, and Little Bend.
 - a. Staff Briefing. Mayor Linda Anthony explained that as Water District #10 projects have progressed; residents on Circle Ridge and Nob Hill approached the Mayor with their concerns about what would happen to the street if only a 10 foot width is paved. Mayor Anthony asked the engineers with Water District #10 to send an estimate of the difference to pave the entire road. The City's share for Nob Hill and the portion that runs down to Skyline is \$43,500. The amount for Circle Ridge and Little Bend is \$31,500. Mayor Anthony explained that the City did not anticipate spending this money but Council did set aside \$250,000 in a paving account.
 - b. Public Hearing: Mike Medina of Circle Ridge appreciates the Mayor's efforts of meeting the Water District and getting the quotes. He knows that Circle Ridge was not on the list to be repaved. When a few of the houses were built on the street, there has been damage to the road that has caused it to crumble. Potholes are continuously patched but the quality is not very good. Additionally on the cul-de-sac, construction equipment uses it to turn around and causes more damage to the street and mailboxes. Any efforts to improve this, as opposed to patching holes, would go a long way to maintaining the property value, view of the neighborhood, and infrastructure.
 - c. Deliberation and action.

Council requested the payment come out of the paving fund.

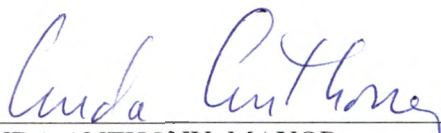
COUNCILMEMBER WALKER MOTIONED TO APPROVE THE REPAVEMENT FOR NOB HILL, SKYLINE, CIRCLE RIDGE AND LITTLE BEND ROAD, FROM THE PAVING FUND, AND AUTHORIZE THE MAYOR TO ENTER INTO AN INTERLOCAL AGREEMENT WITH WATER DISTRICT #10. COUNCILMEMBER McCOLLOUGH SECONDED THE MOTION AND IT PASSED BY 3-0 VOTE.

7. Administration: Update on City and other area infrastructure improvement projects including Bee Cave Road, drainage master plan, Water District 10, and Camp Craft Road. City Administrator Robert Wood.
 - a. Staff Briefing. City Administrator Robert Wood explained that TXDOT has decided that the school signs on Bee Cave Road will be converted to go out over the road. They also hope to finish everything between Redbud Drive and Westlake Drive, on Bee Cave Road, mid-summer. The City is working with Water District #10 on Camp Craft to submit the plans to TXDOT for pricing. Mayor Anthony explained that at the next meeting a list of possible bond projects would be brought to Council.
 - b. Public Hearing: No one spoke.
 - c. Deliberation and action.

No Council action was taken.

8. Adjourned by Mayor Linda Anthony at 8:16 pm.

Certificate


LINDA ANTHONY, MAYOR

Attest:


LACIE HALE, CITY SECRETARY

