

MINUTES OF CITY COUNCIL REGULAR MEETING
CITY OF WEST LAKE HILLS, TEXAS
Wednesday, May 9, 2018
7:05 p.m.

Present: Mayor Linda Anthony, Mayor Pro Tem Jim O'Connor, Councilmembers Rhonda McCollough, Brian Plunkett, Beth South, and Darin Walker.

Absent: None.

- 1. Called to order by Mayor Anthony at 7:03 pm, suspended at 7:08 pm and reconvened at 7:21 pm.**
- 2. Citizens Communications:** The City Council welcomes public comments at this point on any issue. If the issue is listed on the agenda, the speaker may choose to comment during the Citizens Communication agenda item or when the specific agenda item is taken up by the Council later in the meeting. The Council cannot respond to matters not listed on the agenda until a future meeting. Speakers must sign up with the City Secretary before speaking. Speakers shall limit their comments to five (5) minutes each.

No one spoke.

- 3. CONSENT AGENDA:** The following items are anticipated to require little or no individualized discussion due to their nature being clerical, ministerial, mundane or routine. In an effort to enhance the efficiency of City Council Meetings, it is intended that these items will be acted upon by the City Council with a single motion because no public hearing or determination is necessary. However, a City Council Member or Citizen may request separate deliberation for a specific item, in which event those items will be removed from the consent agenda prior to the City Council voting on the consent agenda as a collective, singular item. Citizens requesting items be removed from the consent agenda must submit a written Speaker Card to the City Secretary before the meeting begins. Prior to voting on the consent agenda, the City Council may add additional items that are listed elsewhere on the same agenda.
 - a. Approval of the April 25, 2018 Regular Meeting Minutes.** City Secretary Lacie Hale.
 - b. Approval of the May 1, 2018 Special Meeting Minutes.** City Secretary Lacie Hale.
 - c. Utilities:** Discussion/decision on ordinance to approve a decrease in Texas Gas rates. City Administrator Robert Wood.
 - d. Utilities:** Discussion/decision on Texas Gas Service Ordinance, an ordinance implementing the March 8, 2018 Interim Rate Adjustment filing pursuant to the Texas Utilities Code § 104.301 of Texas Gas Service Company. City Administrator Robert Wood.
 - e. Public Safety:** Discussion/decision on Resolution to designate the week of May 13-19, 2018 as Police Week. Police Chief Scott Gerdes.

COUNCILMEMBER McCOLLOUGH MOTIONED TO APPROVE THE CONSENT AGENDA FOR APPROVAL. MAYOR PRO TEM O'CONNOR SECONDED THE MOTION AND IT PASSED BY 4-0-1 VOTE. COUNCILMEMBER PLUNKETT ABSTAINED.

4. Personnel: Recognize promotion of Officer Chris Vasquez from Patrol Officer to Corporal. Chief of Police Scott Gerdes.

5. Land Use: Discussion regarding request for proposals for potential sale of 110 Westlake Drive (property currently owned by the City of West Lake Hills). Mayor Linda Anthony.
 - a. Staff Briefing. **Mayor Anthony explained that Council received a copy of the request for proposals (RFP) and additional exhibits in their packets. It was voted to develop the property residentially instead of commercially. Mayor Anthony asked staff to circle the neighborhood to gauge what the average lot sizes are and what would be compatible with the existing neighborhoods. City Administrator Robert Wood explained that the comments and proposed changes staff made to the RFP. Mayor Anthony also asked to extend the deadline for proposals.**
 - b. Public Hearing:
Erica Alejandro of 201 Westhaven asked Council how the property will be zoned in the end and what it will be zoned with the PDD. She is just trying to limit the number of cars going in and out. It is going to block the cars and they are going to come through her street. She shared her concerns with tree preservation and what the expectation is for when the lots are sold individually. She would prefer a larger house, she would like to keep the trees, but would also like the least number of cars. Ms. Alejandro concluded by asking for clarification on the page requirement for the statement of qualification and the entire bid packet.
 - c. Deliberation and action.

Council discussed the proposed lot configurations. Added minimum stipulations for the impervious cover, road maintenance, building materials, underground utilities, price, and a maximum of 5 lots on the property to the proposed request for proposals. They requested staff bring back an updated RFP draft to the first Council meeting in June. Council requested the proposals to include a site plan, with the setbacks and trees, to show what variance trees will be potentially removed.

No Council action was taken.

6. Administration: Discussion regarding time limits and number of renewals allowed for building permits. Impervious cover definition as it relates to roof overhangs and cantilevered structures.
 - a. Staff Briefing.
 - b. Public Hearing: All persons wishing to speak for or against shall be heard.
 - c. Deliberation and action.

Item was postponed.

7. Administration: Update on City and other area infrastructure improvement projects including Bee Cave Road, drainage master plan, Water District 10, and Camp Craft Road. City Administrator Robert Wood.
 - a. **Staff Briefing. Mayor Anthony shared that Water District 10 will wrap up one of the phases of Redbud Trail in the next few weeks. It is the section from Stonehedge, before Flintridge. The second phase is from Skyline to Old Stonehedge. This section, and Nob Hill are all part of the same project. She also received worksheets from Water District 10 on the other streets that will be impacted, not including Redbud Trail. The remaining streets are upper Yaupon, Buckeye, Wildcat Hollow and Harborview. City Administrator Robert Wood added that TXDOT has adjusted the timing of the lights, on Bee Cave, to help with traffic flow coming out of Trinity.**
 - b. Public Hearing: **No one spoke.**
 - c. Deliberation and action.

No Council action was taken.

8. Public Safety: Discussion/decision on code amendment repealing Ordinance 310 Photographic Enforcement and Administrative Adjudication of School Bus Stop Arm Violations (Chapter 16, Article 16.08 of the City of West Lake Hills Code of Ordinances). City Administrator Robert Wood.
 - a. **Staff Briefing. City Administrator Robert Wood explained that the Dallas County Public School District is an agency that provides services to school districts. Residents in that area voted to disband it. A few individuals associated with the Dallas County District have been charged with money laundering so the program has been shut down. A company is now sending out letters, with the City logo, saying people owe money for unpaid tickets. The Assistant City Attorney Erin Higginbotham is recommending the City rescind the ordinance, to get rid of the civil portion. The second recommendation is to draft a cease and desist letter to the company that is sending out the letters.**
 - b. Public Hearing: **No one spoke.**
 - c. Deliberation and action.

Council requested the City release a statement to explain why this amendment has been passed and that it is still a criminal offense to pass a school bus. They asked staff to check with TML to see what other entities are doing.

COUNCILMEMBER McCOLLOUGH MOTIONED TO ADOPT THE ORDINANCE THAT RESCINDS THE CIVIL PENALTIES FOR PASSING A STOPPED SCHOOL BUS. MAYOR PRO TEM O'CONNOR SECONDED THE MOTION AND IT PASSED BY 5-0 VOTE.

9. Adjourned by Mayor Linda Anthony at 8:30 pm.

Certificate


LINDA ANTHONY, MAYOR

ATTEST:


LACIE HALE, CITY SECRETARY

