

MINUTES OF CITY COUNCIL REGULAR MEETING
CITY OF WEST LAKE HILLS, TEXAS
Wednesday, July 11, 2018
7:00 p.m.

Present: Mayor Linda Anthony, Mayor Pro Tem Jim O'Connor, Councilmembers Rhonda McCollough, Brian Plunkett, and Beth South.

Absent: Councilmember Darin Walker.

1. **Called to Order by Mayor Linda Anthony at 7:10 pm.**
2. Citizens Communications: The City Council welcomes public comments at this point on any issue. If the issue is listed on the agenda, the speaker may choose to comment during the Citizens Communication agenda item or when the specific agenda item is taken up by the Council later in the meeting. The Council cannot respond to matters not listed on the agenda until a future meeting. Speakers must sign up with the City Secretary before speaking. Speakers shall limit their comments to five (5) minutes each.

No one spoke.

3. **CONSENT AGENDA**: The following items are anticipated to require little or no individualized discussion due to their nature being clerical, ministerial, mundane or routine. In an effort to enhance the efficiency of City Council Meetings, it is intended that these items will be acted upon by the City Council with a single motion because no public hearing or determination is necessary. However, a City Council Member or Citizen may request separate deliberation for a specific item, in which event those items will be removed from the consent agenda prior to the City Council voting on the consent agenda as a collective, singular item. Citizens requesting items be removed from the consent agenda must submit a written Speaker Card to the City Secretary before the meeting begins. Prior to voting on the consent agenda, the City Council may add additional items that are listed elsewhere on the same agenda.
 - a. Approval of the June 27, 2018 Regular Meeting Minutes. City Secretary Lacie Hale.
 - b. Approval of the June 27, 2018 Special Meeting Minutes. City Secretary Lacie Hale.

COUNCILMEMBER McCOLLOUGH MOTIONED TO APPROVE THE CONSENT AGENDA WITH THE ADDITION OF AGENDA ITEM #5 FOR POSTPONEMENT. MAYOR PRO TEM O'CONNOR SECONDED THE MOTION AND IT PASSED BY 4-0 VOTE.

4. Finance: Presentations by architectural firms and discussion/decision on selection of firm by Council. City Administrator Robert Wood.
 - a. Staff Briefing. **Mayor Anthony explained that the City has gone through a lengthy process of asking firms to submit for a redesign renovation of the existing city facilities. Council narrowed it to three architectural firms that will be presenting.**

- b. Public Hearing: No one spoke.
- c. Deliberation.

Architectural firms Brinkley Sargent Wiginton Architects, Parkhill Smith and Cooper, and Danze & Davis Architects each gave a brief presentation of relevant projects they have completed or worked on, examples of how they would be able to blend the functions of the building, preferred project delivery method, and how their proposal will conform to the City of West Lake Hills Master Plan.

Councilmembers discussed their preferences and how the architect firm's styles would fit in the West Lake Hills environment.

COUNCILMEMBER PLUNKETT MOTIONED TO ENGAGE BRINKLEY SARGENT WIGINTON ARCHITECTS AS THE ARCHITECTS FOR THE NEW POLICE AND CITY HALL FACILITY. MAYOR PRO TEM O'CONNOR SECONDED THE MOTION AND IT PASSED BY 4-0 VOTE.

- 5. Land Use: Proposed Amendment to a Planned Development District for Trinity Episcopal School at 3901 Bee Cave Road. (Article 38.06 of the West Lake Hills Code.) Applicant David Hartman.
 - a. Staff Briefing.
 - b. Public Hearing: No one spoke.
 - c. Deliberation.

Item was moved to consent agenda to be postponed.

- 6. Administration: Discussion of proposed revisions to ethics ordinance. Topics to be covered at this meeting include gifts and benefits. Mayor Linda Anthony.
 - a. Staff Briefing. **Mayor Anthony shared that there are some changes that are being recommended. They include defining gift in the definition section, further clarify the definition of benefit, prohibit the acceptance or solicitation of all gifts and benefits to any city official with the stated exception of food and beverages with the value of \$50 or less per day, merge the multiple sections in the existing code prohibiting gifts and the corresponding separate language that creates a confusing mix of varying restrictions and exceptions thereto, and delete provisions for reporting travel, including transportation and lodging, on the list as unacceptable gifts.**
 - b. Public Hearing: No one spoke.
 - c. Deliberation.

Council discussed the ethics ordinance and made proposed changes to the gifts and benefits section.

No Council action was taken.

7. Finance: Discussion regarding proposed Resolution for the General Fund Balance Policy.
- Staff Briefing. Mayor Anthony explained that it establishes set asides and believes it will be beneficial in the coming years, when Council moves forward with a bond proposal.**
 - Public Hearing: No one spoke.**
 - Deliberation and action.**

Council discussed language be added that they will look for ways to increase the contingency fund and remove the language regarding the reserved funds for the brush pick up project.

COUNCILMEMBER PLUNKETT MOTIONED ADOPT THE PROPOSED RESOLUTION FOR THE GENERAL FUND BALANCE POLICY BUT REMOVE THE BRUSH PICK UP RESERVE BULLET, DESCRIPTION ON PAGE 2, AND THEREFORE MODIFY THE TOTAL. MAYOR PRO TEM O'CONNOR SECONDED THE MOTION AND IT PASSED BY 4-0 VOTE.

8. Finance: Discussion regarding Mayor Anthony's proposed 2018-2019 City Budget.

Mayor Linda Anthony.

- Staff Briefing. Mayor Anthony shared the wastewater, and police budget will be discussed. Finance Officer Vonda Ragsdale explained the proposed budget changes. Police Chief further explained the items that are being considered for the police budget and the 5-year plan for the police department.**
- Public Hearing: No one spoke.**
- Deliberation and action.**

They asked the Chief of Police to return to Council with items that would help the Police Department become fully staffed. Council thanked staff for their work on the budget.

No council action was taken.

9. Public Safety: Discussion/decision regarding request for stop signs at the intersection of Redbud Trail and Live Oak Ridge. Mayor Linda Anthony

- Staff Briefing. Mayor Anthony explained that this was driven by concerns from residents. City Engineer Charlotte Gilpin, with K. Friese, prepared a schematic of installing the stop signs and removing an unnecessary speed hump.**
- Public Hearing: No one spoke.**
- Deliberation and action.**

COUNCILMEMBER PLUNKETT MOTIONED TO APPROVE RESOLUTION 2018-07-01, DESIGNATING THE PLACEMENT OF STOP SIGNS AND REMOVE THE SPEED HUMP TO THE NORTH THAT IS UNNECESSARY BASED ON HAVING THE STOP SIGN.

COUNCILMEMBER McCOLLOUGH SECONDED THE MOTION AND IT PASSED BY 4-0 VOTE.

10. Administration: Update on City and other area infrastructure improvement projects including Bee Cave Road, drainage master plan, Water District 10, and Camp Craft Road. City Administrator Robert Wood.
- a. Staff Briefing.
 - b. Public Hearing: All persons wishing to speak for or against shall be heard.
 - c. Deliberation and action.

Item was not discussed.

11. Public Works: Discussion/decision regarding 3939 Bee Caves Road Ltd. for a 0.119 acre tract located at 3939 Bee Cave Road and required for construction of the proposed Bee Cave Road/RM 2244 improvement project, and take other appropriate action. (Parcel 24)
- a. Executive Session per Texas Government Code, Section 551.071 for Consultation with Attorney and 551.072 Deliberation Regarding Real Property.
 - b. Public Hearing: **No one spoke.**
 - c. Deliberation and action.

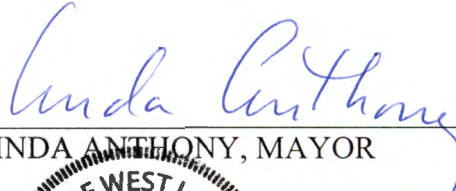
COUNCIL HELD AN EXECUTIVE SESSION ON ITEM #11 FROM 12:10 AM TO 12:10 AM. NO COUNCIL ACTION WAS TAKEN.

12. Public Works: Consider approving and authorizing an Agreement for Gift of Real Property with 4700 Bee Cave Road owned by Homayoun Partovi Farsi, Mehrdad Mehrabani-Farsi, Parviz Mehrabani-Farsi and Parviz Mehrabani-Farsi, Trustee of the Mehran Revocable Trust and which is required for the construction of the proposed Bee Cave Road/RM 2244 roadway improvements, and take other appropriate action (Parcel 9).
- a. Executive Session per Texas Government Code, Section 551.071 for Consultation with Attorney and 551.072 Deliberation Regarding Real Property.
 - b. Public Hearing: **No one spoke.**
 - c. Deliberation and action.

COUNCIL HELD AN EXECUTIVE SESSION ON ITEM #12 FROM 12:10 AM TO 12:10 AM. NO COUNCIL ACTION WAS TAKEN.

13. **Adjourned by Mayor Linda Anthony at 12:10 am.**

Certificate


LINDA ANTHONY, MAYOR

ATTEST:


LACIE HALE, CITY SECRETARY

MINUTES OF CITY COUNCIL PUBLIC HEARINGS
AND REGULAR MEETING
JULY 11, 2018

