

AMENDMENT 1 TO ORDINANCE 425

AN ORDINANCE AMENDING THE BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2015, AND ENDING SEPTEMBER 30, 2016.

WHEREAS, during fiscal year 2015-2016 the West Lake Hills City Council has found that the needs of the City have changed since the original budget was adopted; and

WHEREAS, the City's fiscal year 2015-2016 budget must be amended to reflect these changes in the city's needs; and

WHEREAS, the City has the authorization pursuant to Texas Local Government Code Section 102.010 to amend its budget.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WEST LAKE HILLS, TEXAS:

1. FINDINGS OF FACT

The foregoing recitals are incorporated into this Ordinance by reference as findings of fact as if expressly set forth herein.

2. AMENDMENT

The budget for fiscal year 2015-2016 is hereby amended as contained in "Exhibit A" attached hereto and incorporated herein by reference as if set out verbatim.

3. EFFECTIVE DATE

This Ordinance shall be effective immediately upon passage.

PASSED AND APPROVED this 28th day of September 2016, by a vote of 5 (ayes) to 0 (nays) to 0 (abstentions) of the City Council of West Lake Hills, Texas.

CITY OF WEST LAKE HILLS:


LINDA ANTHONY, MAYOR

ATTEST:


Lacie Hale, City Secretary



EXHIBIT A

City of West Lake Hills
 Budget Amendment General Fund Summary - FY 2015-16
 Amended 9/28/16

General Fund Revenue	Approved Budget	Proposed Amended Budget	Difference
SALES TAX	\$ 2,969,322	\$ 3,165,291	\$ 195,969
BUILDING PERMITS	\$ 125,000	\$ 134,401	\$ 9,401
ZONING FEES	\$ 39,000	\$ 48,940	\$ 9,940
TELECOM FRANCHISE	\$ 160,000	\$ 171,301	\$ 11,301
FINES	\$ 200,000	\$ 142,670	\$ (57,330)
WARRANT FEES	\$ 30,000	\$ 16,865	\$ (13,135)
ADMINISTRATIVE FEES	\$ 22,000	\$ 14,573	\$ (7,427)
BUS CAMERA CIVIL FINES	\$ -	\$ 2,520	\$ 2,520
INTEREST INCOME	\$ 7,000	\$ 17,309	\$ 10,309
LEASES	\$ 30,000	\$ 55,276	\$ 25,276
GRANT - FIRE BREAK GRANT	\$ 64,184	\$ -	\$ (64,184)
Total Change in GF Revenue			\$ 122,640

General Fund Expense	Approved Budget	Proposed Amended Budget	Difference
Administration	\$ 683,448	\$ 604,231	\$ (79,217)
Police	\$ 1,385,704	\$ 1,322,280	\$ (63,424)
Dispatch	\$ 301,869	\$ 322,015	\$ 20,146
Public Works	\$ 1,498,578	\$ 605,327	\$ (893,251)
Municipal Court	\$ 35,000	\$ 24,172	\$ (10,828)
Total Change in GF Expense			\$ (1,026,574)

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Note: As a general rule, estimates for items listed below deviated from the original budget by \$9,000 or more

General Fund - Revenue						
Line Item	Description	Original Budget	Est YTD at 9/30/16	Budget Adj. Requested	Difference from Original Budget	Justification
	REVENUE					
40200	SALES TAX	\$ 2,969,322	\$ 3,165,291	\$ 3,165,291	\$ 195,969	Revenue was higher than expected
41000	BUILDING PERMITS	\$ 125,000	\$ 134,401	\$ 134,401	\$ 9,401	Revenue was higher than expected
42020	ZONING FEES	\$ 39,000	\$ 48,940	\$ 48,940	\$ 9,940	Revenue was higher than expected
42040	TELECOM FRANCHISE	\$ 160,000	\$ 171,301	\$ 171,301	\$ 11,301	Revenue was higher than expected
44000	FINES	\$ 200,000	\$ 142,670	\$ 142,670	\$ (57,330)	PD has been short staffed and Warrant Officer
44100	WARRANT FEES	\$ 30,000	\$ 16,865	\$ 16,865	\$ (13,135)	position has been vacant for approximately half of the year
44150	ADMINISTRATIVE FEES	\$ 22,000	\$ 14,573	\$ 14,573	\$ (7,427)	Less than \$9K but part of court decrease
44160	BUS CAMERA CIVIL FINES	\$ -	\$ 2,520	\$ 2,520	\$ 2,520	Bus camera program
45000	INTEREST INCOME	\$ 7,000	\$ 17,309	\$ 17,309	\$ 10,309	Revenue was higher than expected
45007	LEASES	\$ 30,000	\$ 55,276	\$ 55,276	\$ 25,276	The City received a large back payment from Verizon
45011	GRANT - FIRE BREAK GRANT	\$ 64,184	\$ -	\$ -	\$ (64,184)	No expenses incurred yet on grant so no reimbursement can be requested
					\$ 122,640	Total Change in General Fund Revenue

General Fund - Expense - Administration						
Line Item	Description	Original Budget	Est YTD at 9/30/16	Budget Adj. Requested	Difference from Original Budget	Justification
	EXPENSE					
60200	OUTSIDE LEGAL COUNSEL	\$ 80,000	\$ 20,716	\$ 20,716	\$ (59,284)	Expense was lower than expected
60210	CITY ATTORNEY FEES	\$ 140,000	\$ 126,046	\$ 126,046	\$ (13,954)	Expense was lower than expected
60235	ELECTION EXPENSES	\$ 10,500	\$ 28	\$ 28	\$ (10,472)	No election in FY16
60330	SALARIES	\$ 450,448	\$ 415,203	\$ 415,203	\$ (35,245)	Finance Officer position change from employee to contract for Wendy Bates
60350	CONTRACT/TEMP SUPPORT	\$ 2,500	\$ 42,238	\$ 42,238	\$ 39,738	
					\$ (79,217)	Total Change in GF-Administration Expenses

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General Fund - Expense - Police						
Line Item	Description	Original Budget	Est YTD at 9/30/16	Budget Adj. Requested	Difference from Original Budget	Justification
	EXPENSE					
61060	VEHICLE M & O	\$ 34,400	\$ 50,800	\$ 50,800	\$ 16,400	Expense was higher than expected
61155	COMPUTER MAINTENANCE	\$ 15,000	\$ 26,978	\$ 26,978	\$ 11,978	Expense was higher than expected
61221	MEMBERSHIPS/SUBSCRIPTIONS	\$ -	\$ 2,975	\$ 2,975	\$ 2,975	PD Memberships were being expensed to Admin
61240	POLICE SUPPLIES	\$ 15,500	\$ 24,985	\$ 24,985	\$ 9,485	Expense was higher than expected
61270	TRAFFIC COP - WESTLAKE/REDBUD	\$ 38,000	\$ 5,900	\$ 5,900	\$ (32,100)	Project duration was much shorter than originally planned
61330	SALARIES	\$ 1,077,339	\$ 985,505	\$ 985,505	\$ (91,834)	Multiple vacancies in PD during FY 16
61344	INSURANCE	\$ 150,148	\$ 116,933	\$ 116,933	\$ (33,215)	Multiple vacancies in PD during FY 16
61550	COMPUTERS, FURNITURE, EQUIPMENT	\$ 49,251	\$ 61,092	\$ 61,092	\$ 11,841	Body camera grant expense of \$4.2K plus expense was higher than expected
61553	NEW PATROL VEHICLES	\$ 4,526	\$ 40,367	\$ 40,367	\$ 35,841	Vehicle budgeted in FY15 but not received until FY16
61555	BULLET PROOF VEST	\$ 1,540	\$ 6,745	\$ 6,745	\$ 5,205	Replaced out of date vests
					\$ (63,424)	Total Change in GF-Police Expenses

General Fund - Expense - Dispatch						
Line Item	Description	Original Budget	Est YTD at 9/30/16	Budget Adj. Requested	Difference from Original Budget	Justification
	EXPENSE					
62330	SALARIES	\$ 301,869	\$ 322,015	\$ 322,015	\$ 20,146	Payout of Dispatch Supervisor plus OT
					\$ 20,146	Total Change in GF-Dispatch Expenses

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General Fund - Expense - Public Works						
Line Item	Description	Original Budget	Est YTD at 9/30/16	Budget Adj. Requested	Difference from Original Budget	Justification
	EXPENSE					
63151	DRAINAGE REPAIRS & MAINTENANCE	\$ 75,000	\$ 225,000	\$ 225,000	\$ 150,000	Expense was higher than expected
63160	FIRE SAFETY	\$ 250,000	\$ 120,780	\$ 120,780	\$ (129,220)	Brush pick up was much less than anticipated
63161	FIRE SAFETY - FIRE BREAK GRANT	\$ 85,578	\$ -	\$ -	\$ (85,578)	No expenses incurred yet on grant
63165	SIGN MAINT	\$ 10,000	\$ 28,717	\$ 28,717	\$ 18,717	Expense was higher than expected
63175	STREET MAINTENANCE	\$ 38,000	\$ 10,559	\$ 10,559	\$ (27,441)	Expense was lower than expected
63205	CONSULTANT FEES (ENGINEERING, ETC.)	\$ 200,000	\$ 45,650	\$ 45,650	\$ (154,350)	Expense was lower than expected
63206	DRAINAGE STUDY	\$ 120,000	\$ 84,000	\$ 84,000	\$ (36,000)	Continued in FY16-17
63550	STREET IMPROVEMENTS	\$ 75,000	\$ 58,450	\$ 58,450	\$ (16,550)	Expense was lower than expected
63553	CITY HALL REMODEL/ADDITION	\$ 55,000	\$ -	\$ -	\$ (55,000)	Project was not done in FY16
63555	Drainage Improvements	\$ 50,000	\$ -	\$ -	\$ (50,000)	No Capital Improvements were made this fiscal year.
63566	STREET IMPROVEMENTS (CAMP CRAFT AT BEE CAVE ROAD)	\$ 540,000	\$ 32,171	\$ 32,171	\$ (507,829)	Only minimal work was done on project in FY16
					\$ (893,251)	Total Change in GF-Public Works Expenses

General Fund - Expense - Court						
Line Item	Description	Original Budget	Est YTD at 9/30/16	Budget Adj. Requested	Difference from Original Budget	Justification
	EXPENSE					
67260	PROSECUTOR FEES	\$ 35,000	\$ 24,172	\$ 24,172	\$ (10,828)	Expense was lower than expected
					\$ (10,828)	Total Change in GF - Court Expenses

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Bee Cave Road Fund						
Line Item	Description	Original Budget	Est YTD at 9/30/16	Budget Adj. Requested	Difference from Original Budget	Justification
	EXPENSE					
63200	BEE CAVE ROAD ROW	\$ -	\$ 1,717,345	\$ 1,717,345	\$ 1,717,345	BCR was not originally budgeted and was planned to have the budget amended at the end of the fiscal year
63205	CONSULTANTS	\$ -	\$ 462,518	\$ 462,518	\$ 462,518	
63210	OUTSIDE LEGAL		\$ 156,658	\$ 156,658	\$ 156,658	
					\$ 2,336,521	Total Change in Bee Cave Rd Fund Expenses

Court Special Revenue Fund						
Line Item	Description	Original Budget	Est YTD at 9/30/16	Budget Adj. Requested	Difference from Original Budget	Justification
	EXPENSE					
67555	CO - SECURITY EXPENSE	\$ 500	\$ 49,224	\$ 49,224	\$ 48,724	Security enhancements approved to be added to FY16 by Council during budget discussions
67560	CO - TECHNOLOGY EXPENSE	\$ 500	\$ 36,559	\$ 36,559	\$ 36,059	Laptops approved to be added to FY16 by Council during budget discussions
					\$ 84,783	Total Change in Court Special Revenue Fund Expenses

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Tree Fund						
Line Item	Description	Original Budget	Est YTD at 9/30/16	Budget Adj. Requested	Difference from Original Budget	Justification
	REVENUE					
40200	OAK WILT FEE	\$ -	\$ 5,793	\$ 5,793	\$ 5,793	Fund was created during FY16 and therefore was not included in the original FY16 budget
40260	TREE REPLACEMENT REVENUE	\$ -	\$ 200,400	\$ 200,400	\$ 200,400	
					\$ 206,193	Total Change in Tree Fund Revenue
	EXPENSE					
60050	HABITAT RESTORATION & DEMONSTRATION SITE	\$ -	\$ 14,384	\$ 14,384	\$ 14,384	Fund was created during FY16 and therefore was not included in the original FY16 budget
60460	TREE PRESERVATION (INC. OAK WILT)	\$ -	\$ 11,694	\$ 11,694	\$ 11,694	
					\$ 26,078	Total Change in Tree Fund Expenses

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Wastewater Fund						
Line Item	Description	Original Budget	Est YTD at 9/30/16	Budget Adj. Requested	Difference from Original Budget	Justification
	REVENUE					
50100	WASTEWATER REVENUE	\$ 1,599,406	\$ 1,613,587	\$ 1,613,587	\$ 14,182	Revenue was higher than expected
50700	IMPACT FEES	\$ 50,000	\$ 84,271	\$ 84,271	\$ 34,271	Revenue was higher than expected
					\$ 48,453	Total Change in Wastewater Fund Revenue
	EXPENSE					
60005	SYSTEM MAINTENANCE	\$ 30,000	\$ 17,732	\$ 17,732	\$ (12,268)	Partial offset to increase in 60275 (WW M&O Variable)
60205	WASTEWATER PROJECT CONSULTANT	\$ -	\$ 25,000	\$ 25,000	\$ 25,000	Employee position was only filled for part of year so consultants are needed until position is filled
60220	TREATMENT CHARGES (COA)	\$ 300,000	\$ 401,134	\$ 401,134	\$ 101,134	COA was under billing the WLH and charged a large one-time backbill
60250	WW CHEMICALS	\$ 40,000	\$ 50,000	\$ 50,000	\$ 10,000	Increase due to increased wastewater flow from Hull Circle connections into the lift station
60275	WW M&O - VARIABLE	\$ 60,000	\$ 90,091	\$ 90,091	\$ 30,091	Expense was higher than expected; difference is partially offset in 60005
60330	SALARIES	\$ 37,492	\$ 18,072	\$ 18,072	\$ (19,420)	Employee position was only filled for part of year
60410	ENGINEERING	\$ 5,000	\$ 32,071	\$ 32,071	\$ 27,071	Expense was higher than expected
60565	CAPITAL OUTLAY - WW SYSTEM	\$ 100,000	\$ 138,300	\$ 138,300	\$ 38,300	Village Lift Station improvements bid came in higher than anticipated plus unexpected change order to project
60570	WW PUMPS	\$ -	\$ 23,505	\$ 23,505	\$ 23,505	New Pumps installed
					\$ 223,413	Total Change in Wastewater Fund Expenses