


NOTICE OF ZONING AND PLANNING COMMISSION  
PUBLIC HEARINGS AND REGULAR MEETING  
CITY OF WEST LAKE HILLS, TEXAS  
September 18, 2019  
6:30 P.M.

Notice is hereby given that the Zoning and Planning Commission (ZAPCO) of the City of West Lake Hills, Texas will hold Public Hearings and a Regular Meeting on the 18<sup>th</sup> day of September 2019, at 6:30 P.M. in the Council Chamber, Municipal Building, 911 Westlake Drive, West Lake Hills, Texas, at which time the following items will be discussed, to-wit:

1. Call to Order. Chairman Robert Meisel.
2. Introduction of New ZAPCO Commissioner James Vaughan. Chairman Robert Meisel.
3. Consent Agenda: The following items are considered to be self-explanatory by the Commission and will be enacted with one motion. There will be no separate discussion of these item/s unless a Commission Member or citizen so requests.
  - a. Approval of the August 21, 2019 Meeting Minutes.
4. Land Use: 701 S. Capital of Texas Highway: Discussion/recommendation on a requested amendment to the Uniform Sign Agreement for The Village at Westlake – 701 S. Capital of Texas Highway to allow for the installation of new tenant signage for Tyler’s, Suite B-250. (Chapter 32 of the West Lake Hills Code). Applicant Darrell Steffek, G&D Displays.
  - a. Staff Briefing.
  - b. Presentation by applicant.
  - c. Public Hearing: All persons wishing to speak for or against shall be heard.
  - d. Deliberation and action.
5. Land Use: 4 Sugar Shack Drive: Discussion/recommendation of variance requests for encroachment in the front setback and removal of a tree 14” or greater for a residential remodel. Applicants Chelsea and Scott Buchholtz.
  - i. Encroachment of a structure in a front setback (Sec. 22.03.275 and Sec. 22.03.281 of the City of West Lake Hills Code)
  - ii. Removal of a tree 14” or greater – Tree # 14, a 19” Ligustrum (Sec. 22.03.304 of the West Lake Hills Code)
  - a. Staff Briefing.
  - b. Presentation by applicant.
  - c. Public Hearing: All persons wishing to speak for or against shall be heard.
  - d. Deliberation and action.
6. Land Use: Discussion/recommendation regarding City Code amendments to the Zoning Ordinance, Title II, Chapter 38 of the City of West Lake Hills Code of Ordinances to include changes related to amending processes for after-the-fact variances, changes to Special Use Permit regulations for drive-thru restaurants in the Business 2 district, board of adjustment changes related to House Bill 2497, and other related amendments.
  - a. Staff Briefing.
  - b. Public Hearing: All persons wishing to speak for or against shall be heard.

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- c. Deliberation and action.
- 7. Adjournment. Chairman Robert Meisel.

  
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Robert Meisel, Chairman  
By Mark Littrell, Zoning & Planning  
Secretary

Certificate

I certify that the above Notice of the September 18, 2019 Zoning and Planning Commission Meeting was posted on the bulletin board at the Municipal Building, 911 Westlake Drive, West Lake Hills, Texas on September 13, 2019 at 5:00 P.M.

  
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Mark Littrell, Zoning & Planning  
Secretary

*The City of West Lake Hills is committed to compliance with the Americans with Disabilities Act. Reasonable accommodations and equal access to communications will be provided upon request.*

*All items on the agenda are for discussion and/or action. ZAPCO reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), and 551.086 (Economic Development).*