

MINUTES OF CITY COUNCIL REGULAR MEETING
CITY OF WEST LAKE HILLS, TEXAS
Wednesday, January 23, 2019
7:00 p.m.

Present: Mayor Linda Anthony, Mayor Pro Tem Jim O'Connor, Councilmembers Rhonda McCollough, Brian Plunkett, Beth South, and Darin Walker.

Absent: None.

1. **Called to Order by Mayor Linda Anthony at 7:07 pm.**
2. **Citizens Communications:** The City Council welcomes public comments at this point on any issue. If the issue is listed on the agenda, the speaker may choose to comment during the Citizens Communication agenda item or when the specific agenda item is taken up by the Council later in the meeting. The Council cannot respond to matters not listed on the agenda until a future meeting. Speakers must sign up with the City Secretary before speaking. Speakers shall limit their comments to five (5) minutes each.

City Administrator Robert Wood announced that City Attorney Alan Bojorquez received an honorary membership to the International City County Management Association. It is an award that recognizes someone who is not in a city manager position but has contributed throughout their career to furthering the development and effective use of local government.

3. **CONSENT AGENDA:** The following items are anticipated to require little or no individualized discussion due to their nature being clerical, ministerial, mundane or routine. In an effort to enhance the efficiency of City Council Meetings, it is intended that these items will be acted upon by the City Council with a single motion because no public hearing or determination is necessary. However, a City Council Member or Citizen may request separate deliberation for a specific item, in which event those items will be removed from the consent agenda prior to the City Council voting on the consent agenda as a collective, singular item. Citizens requesting items be removed from the consent agenda must submit a written Speaker Card to the City Secretary before the meeting begins. Prior to voting on the consent agenda, the City Council may add additional items that are listed elsewhere on the same agenda.
 - a. Approval of the January 9, 2019 Regular Meeting Minutes. City Secretary Lacie Hale.
 - b. **Administration and Personnel:** Adopt Ordinance 450, an ordinance of the City of West Lake Hills calling a General Election, establishing the procedure for the General Election for City Officers to be held on May 4, 2019 in the City of West Lake Hills, Texas, and providing matters relating to the election.
(Discussion/decision de Ordenanza 450, una ordenanza de la Ciudad de West Lake Hills convocando una Eleccion General y estableciendo el procedimiento para la Eleccion General para Oficiales Municipales para

ser celebrada el 4 de mayo, 2019 en la Ciudad de West Lake Hills, Texas, y proporcionando asuntos relacionados con la elección.)

- c. Administration: Adopt amended personnel manual. City Secretary Lacie Hale.
- d. Financial: Adopt Corporate Authorization Resolution to designate signers for account with Prosperity Bank.
- e. **Request to Postpone**: Land Use: **18 Nob Hill Circle** - Variance request to remove one tree 14" or greater for the construction of a new residence at 18 Nob Hill Circle. Applicant Rene Campos (Power of Attorney Mel Lawrence and Dylan Stewart)
- f. **Request to Postpone**: Land Use: **1110 Blackacre Trail** – Variance request to remove two trees 14" or greater, and variance request to allow construction in ½ critical root zone (CRZ) of one tree 14" or greater. Applicant Claudia de la Vega

MAYOR PRO TEM O'CONNOR MOTIONED TO APPROVE THE CONSENT AGENDA. COUNCILMEMBER McCOLLOUGH SECONDED THE MOTION AND IT PASSED BY 5-0 VOTE.

- 4. Utilities and Land Use: Presentation from AT&T regarding the use of small cell nodes to improve wireless coverage (voice and data) in West Lake Hills. Representative from AT&T Nasser Midamba.

Nasser Midamba, with AT&T, gave a brief presentation of the six proposed locations for cell node locations, provided samples of what the nodes will look like, and photos of what has been installed in other cities.

- 5. Land Use: 300 Laurel Valley Road – Preliminary subdivision plat consisting of seven (7) single-family residential lots described as Lot 1, Block A, Deloney A.F. Subdivision – 13.013 acres (West Lake Hills Code, Chapter 36 – Subdivisions). Applicant Emmett P. McCall.
 - a. **Staff Briefing. Mayor Anthony shared that this is a preliminary plat approval. It still will go through ZAPCO and Council again for final approval. The plat, as presented, as no variances and meets City code.**
 - b. **Presentation by applicant. Applicant Buster McCall shared that the concept is a quite safe subdivision. He explained that there is 50-foot conservation easement and the access points are off Ledgeway and Cedar Oak.**
 - c. Public Hearing:
Mike Macari of 404 Ledgeway explained that he has issues with the access into the subdivision and construction. He requested Council to postpone the approval of the subdivision, so the applicant can continue discussing the FEMA model, managing construction issues, and access points affected by neighbors. He concluded with providing references to the City code as to why he believes this does not constitute an automatic approval.

Alan Redfern of 303 Laurel Valley Road agreed with Mr. Macari's concerns about the access points. He requested it to be revisited because of the traffic the subdivision will create. Also shared his concerns about the construction staging area and impact it will have on the neighbors. Mr. Redfern also asked why certain trees were marked on the property.

Amy Macari of 404 Ledgeway requested Council postpone their decision to allow for more discussion.

Daniel Mann of Laurel Valley explained that this lot has significant engineering difficulties and commended the developer for their efforts.

Susan Mahoney of 209 Laurel Valley Road provided some history on the lot and previous owners. Shared that she has no concerns with using the damn on the property as an access point to Laurel Valley.

Sandra Friedrich of 201 Laurel Valley Road is concerned about removing the damn and thinks that there should be more input from neighbors that are affected. Ms. Fredrich also expressed her concerns about the drainage.

d. Deliberation and action.

COUNCIL HELD AN EXECUTIVE SESSION ON ITEM #5 FROM 9:06 PM TO 9:25 PM.

COUNCILMEMBER WALKER MOTIONED TO APPROVE THE PRELIMINARY PLAT. COUNCILMEMBER McCOLLOUGH SECONDED THE MOTION AND IT PASSED BY 5-0 VOTE.

6. Public Works and Public Safety: Discussion/decision on proposed plan for signage (No Parking, No Left Turn, etc.) on Camp Craft Road and Eanes School Road to deal with traffic and parking issues. City Administrator Robert Wood.
 - a. Staff Briefing. **Mayor Anthony shared that residents have submitted parking concerns on Eanes School Road. City Administrator Robert Wood added that the City Engineer created a plan to stop people from parking on the east side of Camp Craft Road, stop the left turn into the school's driveway off Camp Craft, stop the cars that are leaving after they pick up their kid from making a left turn, and no parking on the roads.**
 - b. Public Hearing: **No one spoke.**
 - c. Deliberation and action.

MAYOR PRO TEM O'CONNOR MOTIONED TO APPROVE THE PROPOSED PLAN FOR SIGNAGE ON CAMP CRAFT ROAD AND EANES SCHOOL ROAD TO DEAL WITH TRAFFIC AND PARKING

ISSUES. COUNCILMEMBER SOUTH SECONDED THE MOTION AND IT PASSED BY 5-0 VOTE.

7. Administration: Update on City and other area infrastructure improvement projects including Bee Cave Road, drainage master plan, Water District 10, and replacement of water line on Westlake Drive, Camp Craft Road. City Administrator Robert Wood.
- a. **Staff Briefing. City Administrator Robert Wood shared that Bee Cave Road project has almost completed lowering McConnell and Westhaven. The first phase is almost done then they will begin boring east of Westlake Drive. The light at Westbank and Bee Cave has changed and is no longer a protected left turn. TXDOT is working on adding signage to notify drivers.**
 - b. Public Hearing: **No one spoke.**
 - c. Deliberation and action.

No Council action was taken.

8. **Adjourned by Mayor Linda Anthony at 9:50 pm.**

Certificate


LINDA ANTHONY, MAYOR

Attest:


LACIE HALE, CITY SECRETARY