

MINUTES OF CITY COUNCIL REGULAR MEETING  
CITY OF WEST LAKE HILLS, TEXAS  
Wednesday, March 13, 2019  
7:05 p.m.

**Present: Mayor Linda Anthony, Mayor Pro Tem Jim O'Connor, Councilmembers Rhonda McCollough, Beth South, and Darin Walker.**

**Absent: Councilmember Brian Plunkett**

1. **Called to Order by Mayor Linda Anthony at 7:20 pm.**
2. **Citizens Communications:** The City Council welcomes public comments at this point on any issue. If the issue is listed on the agenda, the speaker may choose to comment during the Citizens Communication agenda item or when the specific agenda item is taken up by the Council later in the meeting. The Council cannot respond to matters not listed on the agenda until a future meeting. Speakers must sign up with the City Secretary before speaking. Speakers shall limit their comments to five (5) minutes each.

**No one spoke.**

3. **CONSENT AGENDA:** The following items are anticipated to require little or no individualized discussion due to their nature being clerical, ministerial, mundane or routine. In an effort to enhance the efficiency of City Council Meetings, it is intended that these items will be acted upon by the City Council with a single motion because no public hearing or determination is necessary. However, a City Council Member or Citizen may request separate deliberation for a specific item, in which event those items will be removed from the consent agenda prior to the City Council voting on the consent agenda as a collective, singular item. Citizens requesting items be removed from the consent agenda must submit a written Speaker Card to the City Secretary before the meeting begins. Prior to voting on the consent agenda, the City Council may add additional items that are listed elsewhere on the same agenda.
  - a. Approval of the February 27, 2019 Regular Meeting Minutes. City Secretary Lacie Hale.
  - b. Approval of the Public Safety Report for January 2019. Lt. Robert Mills.
  - c. **Request to Postpone:** Land Use: **1405 Wildcat Hollow** – After-the-fact variance requests for a fence to exceed height allowance and to encroach in the setback and a retaining wall to exceed height allowance and to encroach in the setback. Applicant Douglas Jaffe, III; Power of Attorney Jan Sotelo.

**MAYOR PRO TEM O'CONNOR MOTIONED TO APPROVE THE  
CONSENT AGENDA. COUNCILMEMBER MCCOLLOUGH  
SECONDED THE MOTION AND IT PASSED BY 3-0-1 VOTE.  
COUNCILMEMBER SOUTH ABSTAINED.**

4. Public Safety/Public Works: Discussion/decision on stop signs, yield signs, and drainage and pavement improvements on Yaupon Valley Road and Juniper Road. Mayor Anthony and City Engineer Vicki Ortega.
  - a. Staff Briefing. **City Engineer Vicki Ortega explained that the engineer recommendation is to add two stop signs at Juniper and Yaupon Valley to create a controlled stop intersection. For the drainage, the estimated cost is between \$15,000 to \$25,000. The big change is whether it will include mobilization costs and traffic control. The final overlay is not included in the costs. Mrs. Ortega continued by sharing the proposed locations for the radar signs. One will be close to Laurel Valley, westbound, and the eastbound one will be placed near Madrone.**
  - b. Public Hearing: **Bill Vandersteel of 1008 Madrone questioned what the issue is for this intersection. The only problem, he can think of, is that not everyone makes a complete stop coming down Juniper.**
  - c. Deliberation and action.

**Mayor Anthony shared that the issue is safety and sight line.**

**MAYOR PRO TEM O'CONNOR MOTIONED TO ADD TWO STOP SIGNS TO THE INTERSECTION OF JUNIPER AND YAUPON VALLEY. COUNCILMEMBER McCOLLOUGH SECONDED THE MOTION AND IT PASSED BY 4-0 VOTE.**

**MAYOR PRO TEM O'CONNOR MOTIONED TO APPROVE THE PLAN FOR SOLVING THE SPRING PROBLEM AND ASSOCIATED PAVING REPAIRS. COUNCILMEMBER WALKER SECONDED THE MOTION AND IT PASSED BY 4-0 VOTE.**

5. Land Use and Administration: Discussion/decision regarding time period for building permits for new home construction. Mayor Linda Anthony.
  - a. Staff Briefing. **Coordinator of Building Development Services, Anjali Naini, shared a chart explaining the City of West Lake Hills Building Permit Costs and the duration of the building permit versus other cities in the area. She also proposed escalating fees for permit renewals after 2 years.**
  - b. Public Hearing: **No one spoke.**
  - c. Deliberation and action.

**Council requested staff work with legal to put the proposed escalating fees into an ordinance form and include a refundable deposit.**

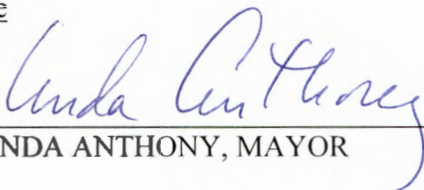
**COUNCILMEMBER McCOLLOUGH MOTIONED TO ADOPT THE ESCALATING FEES AS LAID OUT IN ANJALI'S DOCUMENTS AND ADD A REFUNDABLE DEPOSIT THAT IS TWICE THE INITIAL PERMIT FEE. COUNCILMEMBER WALKER SECONDED THE MOTION AND IT PASSED BY 4-0 VOTE.**

6. Administration: Update on City and other area infrastructure improvement projects including Bee Cave Road, drainage master plan, Water District 10, and replacement of water line on Westlake Drive, Camp Craft Road. City Administrator Robert Wood.
  - a. Staff Briefing. Mayor Anthony shared that the Water District #10 Project on Yaupon Valley Road has challenges so it is taking longer. The road is not wide enough, and the water district is temporarily installing lines above ground. Mayor Anthony also updated Council on the Camp Craft Road Project. The City will be meeting with TXDOT and the School District to work out the logistics of closing one lane to start the water line project. The hope is to start the project in April. City Administrator Robert Wood added that the City of Austin is discussing the Redbud Bridge again.
  - b. Public Hearing: No one spoke.
  - c. Deliberation and action.

**No Council action was taken.**

7. **Adjourned by Mayor Linda Anthony at 8:37 pm.**

Certificate

  
LINDA ANTHONY, MAYOR

Attest:

  
LACIE HALE, CITY SECRETARY

