

MINUTES OF CITY COUNCIL REGULAR MEETING  
CITY OF WEST LAKE HILLS, TEXAS  
Wednesday, April 10, 2019  
7:05 p.m.

**Present: Mayor Linda Anthony, Mayor Pro Tem Jim O'Connor, Councilmembers Brian Plunkett, Beth South and Darin Walker.**

**Absent: Councilmember Rhonda McCollough**

1. **Called to Order by Mayor Linda Anthony at 7:05 pm, suspended at 7:17 pm and reconvened at 7:26 pm.**
2. Citizens Communications: The City Council welcomes public comments at this point on any issue. If the issue is listed on the agenda, the speaker may choose to comment during the Citizens Communication agenda item or when the specific agenda item is taken up by the Council later in the meeting. The Council cannot respond to matters not listed on the agenda until a future meeting. Speakers must sign up with the City Secretary before speaking. Speakers shall limit their comments to five (5) minutes each.

**Jeff Taylor shared that the silt fence, at 719 Butler Cove, has become a fixture and eye sore. Another issue is safety. The fence prevents vehicles from safely parking on the street.**

**Raine Clasquin of 911 Old Stonehedge explained that the retained Mr. Taylor to resolve this. They do not want litigation and believe it can be resolved quickly. Access and safety are also an issue and extremely important.**

**Dwight Thompson of 900 Redbud Trail shared that there are a lot of reasons to remove the silt fence. If the issue is parking, then there is a way to address it. This could have been handled administratively. He asked Council to take a minute to look at this.**

3. CONSENT AGENDA: The following items are anticipated to require little or no individualized discussion due to their nature being clerical, ministerial, mundane or routine. In an effort to enhance the efficiency of City Council Meetings, it is intended that these items will be acted upon by the City Council with a single motion because no public hearing or determination is necessary. However, a City Council Member or Citizen may request separate deliberation for a specific item, in which event those items will be removed from the consent agenda prior to the City Council voting on the consent agenda as a collective, singular item. Citizens requesting items be removed from the consent agenda must submit a written Speaker Card to the City Secretary before the meeting begins. Prior to voting on the consent agenda, the City Council may add additional items that are listed elsewhere on the same agenda.

- a. Approval of the March 27, 2019 Regular Meeting Minutes. City Secretary Lacie Hale.
- b. Approval of the Public Safety Report for February 2019. Lt. Robert Mills.
- c. **Request to Postpone:** Land Use: **1405 Wildcat Hollow** – After-the-fact variance requests for a fence to exceed height allowance and to encroach in the setback and a retaining wall to exceed height allowance and to encroach in the setback. Applicant Douglas Jaffe, III; Power of Attorney Jan Sotelo.
- d. **Request to postpone by applicant:** Land Use: 102 Westlake Drive: Proposed site plan amendment with a parking setback variance, impervious cover variance, and tree variances to increase parking and provide emergency access at 102 Westlake Drive. Applicant Dr. Bill Ramsdell (Power of Attorney Travis Wilson)

**MAYOR PRO TEM O'CONNOR MOTIONED TO APPROVE THE CONSENT AGENDA, WITH THE ADDITION OF APPROVING AGENDA ITEM #7. COUNCILMEMBER PLUNKETT SECONDED THE MOTION AND IT PASSED BY 3-0-1 VOTE. COUNCILMEMBER SOUTH ABSTAINED FROM CONSENT AGENDA ITEM 3A.**

4. Personnel: Confirmation and Oath of Office for new Patrol Officer Matt Hall. Police Chief Scott Gerdes.

**Oath administered by Mayor Anthony.**

5. Personnel: Recognition of Chief Scott Gerdes for graduation from the FBI National Academy Program at Quantico, Virginia. City Administrator Robert Wood.
  - a. Staff Briefing. Mayor Anthony shared that Chief Gerdes recently graduated from the FBI academy. It is an opportunity to learn all the latest trends in policing and will help the City raise the standards and professionalism of the Department. **City Administrator Robert Wood explained that it was a 10 week course, that included graduate level coursework, and Chief Gerdes is the second member of the West Lake Hills Police Department to attend the academy.**
  - b. Public Hearing: **No one spoke.**
  - c. Deliberation and action.

**Chief Gerdes thanked the Council for allowing him to attend.**

6. Personnel: Recognition of Municipal Court (Judge Robby Chapman, Court Clerk Robert Martinez and Deputy Court Clerk Angie DeJesus) for receiving the Municipal Traffic Safety Initiatives Award from Texas Municipal Court Education Center. City Administrator Robert Wood.
  - a. Staff Briefing. **Mayor Anthony explained that the municipal court was awarded for developing an innovative plan for child traffic safety initiatives. City Administrator Robert Wood added that municipal court staff received at the annual conference. Court Clerk, Robert Martinez,**

**presented a packet to the councilmembers explaining the what was submitted to be considered for the award. He also shared that their travel fees were covered to attend the conference, for receiving the award.**

- b. Public Hearing: **No one spoke.**
- c. Deliberation and action.

**No Council action was taken.**

- 7. Land Use and Administration: Discussion/decision regarding City Code amendments to set fees and deposits for building permits for new residential construction. Mayor Linda Anthony.

- a. Staff Briefing.
- b. Public Hearing: All persons wishing to speak for or against shall be heard.
- c. Deliberation and action.

**Item was moved to consent agenda for approval.**

- 8. Public Works: Discussion/decision on improvements to Camp Craft Road. Mayor Linda Anthony.

- a. Staff Briefing. **Mayor Anthony explained that when money was approved for this project it was 5 years ago. The price has now increased due to mobilization issues. City Administrator Robert Wood shared he had concerns about the numbers presented on the fiscal note.**
- b. Public Hearing: **No one spoke.**
- c. Deliberation and action.

**Council requested the fiscal note be updated and added to the consent agenda for the next Council meeting.**

**No Council action was taken.**

- 9. Finance: Review of timeline for bond issuance, including bond election. City Administrator Robert Wood.

- a. Staff Briefing. **Mayor Anthony explained that one hold up in the timeline is the FEMA Floodplain guidelines have changed. Part of the site of city hall is in the floodplain. The timeline is not set in stone and are estimates. City Administrator Robert Wood added that the city staff have worked with the bond counsel on the Debt Policy that must be approved by Council before moving forward.**
- b. Public Hearing: **No one spoke.**
- c. Deliberation and action.

**Council requested this be a constant agenda item moving forward to track the progress against the November timeline.**

**No Council action was taken.**

10. Legislative Matters: Update on matters pending before the Texas Legislature that may affect municipal operations or regulations. Assess impact of bills involving issues such as administration, budget, fire safety, land use, personnel, public safety and utilities. Consider need for testimony, resolutions or other forms of advocacy. City Administrator Robert Wood.

- a. Staff Briefing. **City Administrator Robert Wood updated Council on current legislative issues relevant to the City.**
- b. Executive Session per Texas Government Code, Section 551.071 for Consultation with Attorney.
- c. Deliberation and action.

**No Council action was taken.**

11. Administration: Update on City and other area infrastructure improvement projects including Bee Cave Road, drainage master plan, Water District 10, and replacement of water line on Westlake Drive, Camp Craft Road. City Administrator Robert Wood.

- a. Staff Briefing. **Mayor Anthony gave an update on the Westlake Drive and Bee Cave Intersection, and the Westbank and Bee Cave Intersection, for the Bee Cave Road project.**
- b. Public Hearing: **No one spoke.**
- c. Deliberation and action.

**No Council action was taken.**

12. **Adjourned by Mayor Linda Anthony at 8:55 pm.**

Certificate

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LINDA ANTHONY, MAYOR

Attest:

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LACIE HALE, CITY SECRETARY