

MINUTES OF BOARD OF ADJUSTMENT
(BOA) REGULAR MEETING
CITY OF WEST LAKE HILLS, TEXAS
Wednesday, April 10, 2019
7:00 p.m.

PRESENT: BOA Chair Linda Anthony, BOA Members Jim O'Connor, Brian Plunkett, Beth South, and Darin Walker.

ABSENT: BOA Members Rhonda McCollough.

1. **Called to Order by Chair Linda Anthony at 7:17 pm.**

2. **CONSENT AGENDA:** The following items are anticipated to require little or no individualized discussion due to their nature being clerical, ministerial, mundane or routine. In an effort to enhance the efficiency of BOA Meetings, it is intended that these items will be acted upon by the BOA with a single motion because no public hearing or determination is necessary. However, a BOA Member or Citizen may request separate deliberation for a specific item, in which event those items will be removed from the consent agenda prior to the BOA voting on the consent agenda as a collective, singular item. Citizens requesting items be removed from the consent agenda must submit a written Speaker Card to the City Secretary before the meeting begins. Prior to voting on the consent agenda, the BOA may add additional items that are listed elsewhere on the same agenda.
- Approval of the March 13, 2019 Regular Meeting Minutes. City Secretary Lacie Hale.
 - Request to postpone by applicant. Land Use: 1405 Wildcat Hollow** – After-the-fact variance requests for a fence to exceed height allowance and to encroach in the setback and a retaining wall to exceed height allowance and to encroach in the setback. Applicant Douglas Jaffe, III; Power of Attorney Jan Sotelo.
 - Request to postpone by applicant: Land Use: 102 Westlake Drive:** Proposed site plan amendment with a parking setback variance, impervious cover variance, and tree variances to increase parking and provide emergency access at 102 Westlake Drive. Applicant Dr. Bill Ramsdell (Power of Attorney Travis Wilson)

BOA MEMBER WALKER MOTIONED TO APPROVE THE CONSENT AGENDA. BOA MEMBER SOUTH SECONDED THE MOTION AND IT PASSED BY 5-0 VOTE.


3. **Land Use: 3342 Bee Cave Road** – a request for a Special Use Permit for 3342 Bee Cave Road, zoned B – 2 – Business Two, to allow a new bank or savings and loan association to operate in an existing bank building. Applicant Mac Ragsdale, Triangle Building Company (Power of Attorney Benjamin Green, Kimley-Horn).
- Staff Briefing. **Coordinator of Building Development Services, Anjali Naini, explained that the request for a special use permit to allow operation of a new bank. The property is subject to a development agreement that allows the use of a bank, for a certain period of time. Staff recommends approval.**
 - Presentation by applicant. **Ben Green, Applicant's Representative, explained the current use is a bank and a new tenant is coming on board. The request is to continue the use as a bank.**

- c. Public Hearing: **No one spoke.**
- d. Deliberation and action.

BOA MEMBER PLUNKETT MOTIONED TO APPROVE THE CONSENT AGENDA. BOA MEMBER O'CONNOR SECONDED THE MOTION AND IT PASSED BY 5-0 VOTE.

4. Adjourned by Chair Linda Anthony at 7:25 pm.

Respectfully submitted,


LINDA ANTHONY, CHAIR

Attest:


CITY SECRETARY

These minutes were approved on May 8, 2019.

