

CITY OF WEST LAKE HILLS, TEXAS
MINUTES OF A BOARD OF ADJUSTMENT (BOA)
REGULAR MEETING
Wednesday, May 8, 2019 at 7:00 p.m.

A Regular Meeting was held of the Board of Adjustment of the City of West Lake Hills, Texas on the 8th day of May 2019, at 7:00 p.m., in the Council Chamber, Municipal Building, 911 Westlake Drive, West Lake Hills, Texas, for which proper notice was given.

1. Linda Anthony, Chairman, called the meeting to order at 7:00 p.m. followed by roll call. In attendance were: Darin Walker, Beth South, Rhonda McCollough and Linda Anthony. It was noted that Jim O'Connor and Brian Plunkett were not in attendance.
2. **CONSENT AGENDA:** The following items are anticipated to require little or no individualized discussion due to their nature being clerical, ministerial, mundane or routine. In an effort to enhance the efficiency of BOA Meetings, it is intended that these items will be acted upon by the BOA with a single motion because no public hearing or determination is necessary. However, a BOA Member or Citizen may request separate deliberation for a specific item, in which event those items will be removed from the consent agenda prior to the BOA voting on the consent agenda as a collective, singular item. Citizens requesting items be removed from the consent agenda must submit a written Speaker Card to the City Secretary before the meeting begins. Prior to voting on the consent agenda, the BOA may add additional items that are listed elsewhere on the same agenda.
 - a. Approval of the April 10, 2019 Regular Meeting Minutes. City Secretary Lacie Hale.
 - b. **Request to Postpone:** Land Use: **1405 Wildcat Hollow** – After-the-fact variance requests for a fence to exceed height allowance and to encroach in the setback and a retaining wall to exceed height allowance and encroach in the setback. Applicant Douglas Jaffe, III; Power of Attorney Jan Sotelo.
 - Variance for fence height and setback encroachment (Section 22.03.173 of the West Lake Hills Code)
 - Variance for retaining wall height and setback encroachment (Sections 22.03.170 and 22.03.281 of the West Lake Hills Code)
 - c. **Request to postpone by applicant:** Land Use: **102 Westlake Drive** – Proposed site plan amendment with a parking setback variance, impervious cover variance, and tree variances to increase parking and provide emergency access at 102 Westlake Drive. Applicant Dr. Bill Ramsdell (Power of Attorney Travis Wilson).

A motion was made by Beth South, with a second by Rhonda McCollough, to approve the Consent Agenda as listed. The motion carried unanimously by a vote of 4 ayes to 0 nays.

3. Adjournment. The meeting was closed at 7:10 p.m. by Chair Linda Anthony.

Respectfully submitted,



Linda Anthony

LINDA ANTHONY, CHAIR

ATTEST:

Debbie Loesch

Debbie Loesch, City Secretary

These minutes were approved on June 12, 2019.