

CITY OF WEST LAKE HILLS, TEXAS  
MINUTES OF A BOARD OF ADJUSTMENT  
REGULAR MEETING

Wednesday, June 12, 2019 at 7:00 p.m.

A Regular Meeting of the Board of Adjustment of the City of West Lake Hills, Texas was held on the 12<sup>th</sup> day of June 2019, at 7:00 p.m., in the Council Chamber, Municipal Building, 911 Westlake Drive, West Lake Hills, Texas, for which proper notice was given.

1. With a quorum of the Board present, Chairperson Linda Anthony called the meeting to order at 7:10 p.m. In attendance were Linda Anthony, Jim O'Connor, Brian Plunkett, Beth South, and Darin Walker. It was noted that Rhonda McCollough was not in attendance. Staff present: Robert Wood, City Administrator, Anjali Naini, Director of Building and Development Services, and Erin Higginbotham, Assistant City Attorney.

2. CONSENT AGENDA:

A motion was made by Darin Walker to approve the Consent Agenda as presented and listed below. Jim O'Connor seconded the motion. The motion carried by a vote of 4 ayes, 0 nays for item b; vote of 3 ayes, 0 nays and 1 abstention (Brian Plunkett for minutes only) for item a.

a. Approval of the May 8, 2019 Regular Meeting Minutes. City Secretary Debbie Loesch.

b. **Request to Postpone:** Land Use: **1405 Wildcat Hollow** – After-the-fact variance requests for a fence to exceed height allowance and to encroach in the setback and a retaining wall to exceed height allowance and encroach in the setback. Applicant Douglas Jaffe, III; Power of Attorney Jan Sotelo.

3. Land Use: **1408 Redbud Trail:** A variance request to encroach into the driveway setback for the construction of a new residence (Section 22.03.304 of the West Lake Hills Code). Applicant Seven Custom Homes, LLC.

a. Staff Briefing. Anjali Naini briefed the Board of the request for the driveway to encroach the setback. The request is to replace the driveway in the existing driveway location. Since it is a flag lot, there are no other options. The driveway will continue to meet code requirements, replacing the asphalt driveway with pavers. Staff recommends granting the variance request.

b. Presentation by applicant. A representative for the applicant spoke on behalf of Seven Custom Homes.

c. Public Hearing: Chair Linda Anthony opened the public hearing for comments. Hearing none, the public hearing was closed.

d. Deliberation and action. A motion was made by Brian Plunkett to grant the variance to Section 22.03.304 of the West Lake Hills Code to allow the driveway to encroach into the setback. Beth South seconded the motion. The motion carried unanimously by a vote of 4 ayes and 0 nays.


4. Adjournment. A motion was made by Darin Walker and seconded by Jim O'Connor to adjourn the meeting. The motion carried unanimously by a vote of 4 ayes to 0 nays. The meeting adjourned at 7:20 p.m.

Respectfully submitted,

  
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Linda Anthony, Chair

ATTEST:

  
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Debbie Loesch, City Secretary

These minutes were approved on July 11, 2019.

